

**CHICAGO PARK DISTRICT**

COMMUNITY GARDENS IN THE PARKS  
PUBLIC MEETING AND PETITION

Creating a Community Garden in the Chicago Park District is a long-term responsibility which will require community awareness and support. Anyone who would like to develop a Community Garden in their neighborhood park must discuss this with their neighbors by holding a public meeting and circulating this petition.

PART 1:

Reserve a room at your park field house (or park closest to your garden). Please work with the Park Supervisor to select a date and time. Be sure your date/time does not exclude community members (i.e. 8am on a week day during the school year).

PART 2:

Post notice of the public meeting. Include paper flyers in the park fieldhouse and at least one online notice (such as Facebook, Meetup, or neighborhood calendar). It's also a good idea to inform the alderman and Park Advisory council (PAC), if there is one.

PART 3:

Host a public meeting. Welcome everyone and thank them for attending. Explain that a community garden in a park is for a group of organized community members for the purpose of growing ornamental or edible plants (or both). Clearly state your intent and vision for the community garden, including the stewardship plan, maintenance plan, garden design/budget and funding. Explain why you are seeking community support, and be prepared to answer questions by community members. Be sure to collect signatures for the petition. If anyone is opposed to the community garden,

Please be informed that...

- Only one signature per household is accepted.
- Only signatures from those that live in the immediate neighborhood will be accepted.
- Garden co-leaders and liaisons are not permitted to sign.
- A minimum of 15 signatures are required on the petition. There must be a letter of explanation attached if there are less than 15 signatures.
- Be sure that all required documents are completely & accurately filled out to avoid a delay in processing. If necessary, we will require your documents be resubmitted.

Return this petition along with the other documents listed in Step 4 to [CommunityGardens@ChicagoParkDistrict.com](mailto:CommunityGardens@ChicagoParkDistrict.com). Wait for approval before proceeding to Step 5.

**CHICAGO PARK DISTRICT**

PETITION FOR A COMMUNITY GARDEN IN THE PARK

Park name: \_\_\_\_\_

Date and time of public meeting: \_\_\_\_\_

Name: \_\_\_\_\_

*Name of person circulating the petition.*

Number of community members present: \_\_\_\_\_

Names of garden stewards present: \_\_\_\_\_

***We, the undersigned, are residents living near \_\_\_\_\_ Park. We accept and/or support the above named Community Garden Group's proposal to garden on said local park land.***

	<u>Name (please print)</u>	<u>Signature</u>	<u>Address</u>	<u>Zip</u>
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____
11	_____	_____	_____	_____
12	_____	_____	_____	_____
13	_____	_____	_____	_____
14	_____	_____	_____	_____
15	_____	_____	_____	_____
16	_____	_____	_____	_____
17	_____	_____	_____	_____
18	_____	_____	_____	_____
19	_____	_____	_____	_____
20	_____	_____	_____	_____
21	_____	_____	_____	_____
22	_____	_____	_____	_____
23	_____	_____	_____	_____
24	_____	_____	_____	_____